



## Northwest Preschool Financial Responsibility Agreement

The protocols listed in the COVID-19 Response Plan and the plan to “bubble” the classes to protect staff and students from unnecessary outside exposure. By “bubbling” our classes, a positive case of COVID-19 should allow for the close of the class and not the entire school.

If there is a delay to the start of school, due to COVID-19, tuition will not be due until school has started in person and will be prorated for that date.

Tuition amounts/discounts listed below will assist Northwest Preschool in covering fixed costs such as teacher’s salaries.

If at any time you want to withdraw your student from Northwest Preschool, a 30-day written notice is required. Any tuition due during that 30-day period is required.

To serve our families well, we will consider financial hardships due to COVID-19 on a case by case basis.

	Possible Reasons for Preschool to Shutdown	Financial Responsibility of Preschool Families	What Northwest Preschool Will Provide for Students During Shutdown
1	Government mandated shelter-in-place ( <i>up to 30 days-First instance</i> )	Tuition will be collected in full during first potential 30-day shelter-in-place. ( <i>First instance</i> )	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
2	Government mandated extended shelter-in-place ( <i>up to 30 additional days-Second instance</i> )	A 25% Discount will be given to the days affected by an extended shelter-in-place ( <i>up to 30 additional days-Second instance</i> )	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
3	Government mandated extended shelter-in-place ( <i>up to 30 additional days-Third instance</i> )	A 50% Discount will be given to the days affected by an extended shelter-in-place ( <i>up to 30 additional days-Third instance</i> )	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
4	14 day shut down due to positive COVID case in staff or student ( <i>one class or entire school-First instance</i> )	Tuition will be collected in full during the <i>first</i> 14-day shutdown for individual class affected or entire school.	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
5	14 day shut down due to positive COVID case in staff or student ( <i>one class or entire school-Second instance</i> )	A 25% Discount will be given to the <i>second</i> 14-day shutdown for individual class affected or entire school.	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
6	14 day shut down due to positive COVID case in staff or student ( <i>one class or entire school-Third instance</i> )	A 50% Discount will be given to the <i>third</i> 14-day shutdown for individual class affected or entire school.	Our teacher's will provide video lessons, weekly class Zoom calls and links to age appropriate at home activities through Brightwheel.
7	Individual child required to quarantine due to child/family/ household member exhibiting symptoms or testing positive for COVID.	Tuition will be collected in full during quarantine for individual child affected.	Online lessons will not be provided for individual children in quarantine. The teacher's lesson plans will be shared with family.
8	Individual child required to quarantine due to family travel	Tuition will be collected in full during quarantine for individual child due to family travel.	Online lessons will not be provided for individual children in quarantine. The teacher's lesson plans will be shared with family.